

TERMS & CONDITIONS FIF - ALGIERS 2006

Article 1 & 2: AIM and ORGANISATION

- This aim of this fair is to offer a platform of discussion between decision makers and managers of the world of finance. Its objective is the promotion of professions related to finance through conferences, meeting, seminars etc.
- The FIF is a realisation of Association Forum des Compétences Algériennes en Suisse (FCAS, W:www.fcas.ch). This second edition is realised by Association FIF (AFIF) with the collaboration of Chamber of Trade and Industry Swiss Algeria (CCISA) and Business and Management University (BMU) in Geneva - Switzerland.

Article 3: REGISTRATION

- 3.1 Registrations are to be made by means of the ad hoc form, which must be fully completed. Exhibition stands shall be attributed after the end of the registration period. Final attributions shall take into account desired surface areas, maximum stand heights and numbers of open stand fronts. Attributions will also be determined by the reception dates of registration requests (as authenticated by postal stamp or facsimile date).
- 3.2 Subject to additional cost, the Organisation may agree to two or more exhibitors sharing the same stand. Requests to that effect must be submitted by the original holder of the stand. The original holder and each co-exhibitor are jointly and severally liable in the case of damages that either of them may cause.

Article 4: REGISTRATION CONDITIONS

- 4.1 Institutions that wish to exhibit their activities at FIF must be incorporated since 3 years at least. In addition, the Organisation is also qualified to accept or refuse a registration without justification. The Organisation also has authority to determine the surface and location of each stand, accounting for the total number of exhibitors, as well as, whenever possible, for the specific requirements of each exhibitor.
- 4.2 The Organisation also reserves the right to reject the registration of companies whose business methods are contrary to usual or agreed professional standards, or that have been the object of justified and repeated complaints from the public or third parties. The decision of such a rejection does not need to be justified by the Organisation. Any exhibitor or co-exhibitor who infringes on any one clause of these regulations or violates the Organisation's instructions may be excluded from the Fair without repayment of any amounts previously disbursed.
- 4.3 All forms of political or religious propaganda are forbidden. Any derogation must be authorised in writing by the Organisation.
- 4.4 The Organisation declines all liability in the event of violations, by one or more exhibitors, of their contractual or non-contractual obligations.

Article 5: CANCELLATION

- 5.1 An exhibitor who wishes to terminate his agreement with the Organisation must announce it in writing by registered mail, addressed exclusively to the Organisation's Swiss headquarters.
- 5.2 Cancelling exhibitors are not freed of all their obligations, however. The following items remain due: Payment of 60% of their stand's or location's price; Payment of the costs of all installations and advertisements ordered and already delivered, as well as generally all orders placed with the Organisation.
- 5.3 If a stand is found to be unoccupied after authorised assembly hours, the Organisation reserves the right to repossess it without any obligation to refund or offer compensation to the exhibitor. The Organisation may also choose to take all required measures to decorate the stand location at the absent exhibitor's expense.

Article 6 & 7: FINANCES and PAYMENT DEADLINES

Bills are issued by AFIF and must be paid in one instalments:

If the payment deadlines specified on the Organisation's bills are not observed, the Organisation will be have the right to cancel the exhibitor's authorisation to use the reserved stand.

In such an event, the exhibitor is not freed of all his obligations. The following items remain due:

- a) Payment of the full price of the rented stand or location;
 - b) Payment of all installations and/or advertisements already completed;
- As well as, generally, all orders placed by the exhibitor with the Organisation. The Organisation reserves the right to repossess any stand that has not been authorised for use by the exhibitor. Any exhibitor sanctioned by such a measure renounces all compensation claims.

Article 8: EXHIBITORS' OBLIGATIONS

- 8.1 Exhibitors shall strictly observe the regulations' provisions and conform to the Organisation's decisions.
- 8.2 Only those institutions mentioned on the registration form may be present at the Fair. It is strictly forbidden for exhibitors to sublet or otherwise transfer, for any reason whatsoever, all or part of the location leased to them, unless the Organisation has agreed to such a transfer in writing. On their stands, exhibitors may only present proprietary products or such products for which they are official representatives for third parties, with the Organisation's agreement. Exhibitors and persons that are not FIF participants may not offer products or distribute advertising material within the Fair's exhibition perimeter or at its gates. It is strictly forbidden that exhibitors display products or material outside the surface area previously defined by the Organisation.
- 8.3 DAMAGES - The reparation of all damages caused to leased equipment, installations and premises shall be billed the responsible exhibitor. The Organisation reserves the right to have stand installations removed or modified, at the exhibitor's cost, if such installations are found to be damaging to the Fair's general aspect, dangerous in any way or disturbing for neighbours and the public.

- 8.4 Exhibitors who wish to introduce decorations that require derogation to the clauses above or a particular assembly method are requested to submit plans or a model of such decorations to the Organisation in advance. The Organisation is entitled to request the disassembly of a stand if the exhibitor has not conformed to these directives.
- 8.5 Noisy advertising of any sort, notably by means of loudspeakers, is strictly forbidden. The maximum admissible sound level shall be determined in such a way as to ensure that neighbouring stands are not disturbed by the noise. All forms of commercial activity are forbidden outside the Fair's premises.

Article 9: ASSEMBLY AND DISASSEMBLY

- 9.1 Relevant schedules and timetables will be made available at a future date; they must be strictly respected. Any objects and decorations left behind after the prescribed disassembly hours and without due authorisation from the Organisation shall be considered derelict and without value. They may therefore be evacuated at the exhibitor's cost. The exhibitor shall also be billed, if required, the cost relevant to stand cleaning and repair. Furniture rented in addition to those items offered by the Organisation shall be warehoused at the exhibitor's cost until their removal.
- 9.2 To ensure the smoothness of the assembly / disassembly procedures, all directives contained in the technical guidelines must be scrupulously respected: a supervisor shall be tasked with overseeing these operations. Relevant directives are applicable to private and utility vehicles. To ensure that several vehicles may load/unload simultaneously, drivers shall park at a sufficient distance from the entries to the exhibition halls and the service lift. The supervisor shall ensure that vehicles leave the premises immediately after loading/unloading.

Article 10 & 11: IDENTITY BADGES and ACCOMMODATION

During the Fair, all persons working within the FIF perimeter are requested to visibly wear their identity badge.

Lodge is Possible at the Hotel "El Aurassi", where the Fair takes place.

Article 12: PUBLIC OPENING HOURS

All 3 days from 10h00 to 17h30.

Article 13: INSURANCE

Each exhibitor bears the risk of damages to installations, fire/water and assimilated damages regarding his own material. He must therefore be adequately covered by civil liability insurance: the insurance coverage must be specifically extended for the FIF.

The Organisation may not be held liable in case of thefts during the assembly/disassembly times, as well as during the Fair.

Article 14: ADVERTISING

- 14.1 Collective advertising is managed by the Organisation. Exhibitors are free to conduct any individual advertising campaigns that they may deem useful.
- 14.2 Exhibitors may only distribute brochures and other advertising material within their own stands or in one of the conference rooms while using it. No other place of distribution may be chosen. False advertising of any kind is strictly prohibited. Its authors are liable of immediate exclusion from the FIF.
- 14.3 The FIF Magazine is edited by the Organisation, which reserves all exclusivity in terms of advertising. Each exhibitor is listed in the Fair's general directory, as well as on the Fair's site plan.
- 14.4 Exhibitors shall provide all indications required for the programme's edition.

Article 15: DISCIPLINARY MEASURES

- 15.1 The Organisation shall take all disciplinary measures it shall deem useful. It may prohibit all exhibitor activities or installations that are found to disturb the exhibitor's neighbours. Exhibitors are requested to keep their stands staffed during the Fair's opening hours.
- 15.2 All deliveries, cleaning and repair activity must be conducted outside the Fair's opening hours.

Article 16: JURISDICTION

Exhibitors, as well as the Organisation, agree that any dispute that cannot be resolved amiably shall be settled in the legal jurisdiction of Geneva.

Article 17: FINAL PROVISIONS

- In the event of any conflict, the original French version of these Terms and Conditions shall prevail.
- The Organisation reserves the right to complete or modify the provisions of these Terms and Conditions at any time and as may be required by circumstances. In particular, it may take any measure it deems useful regarding the organisation of the FIF, its duration or opening hours. None of these measures shall entitle exhibitors to any claim for compensation.
- If FIF were not to take place owing to uncontrollable circumstances, exhibitors would not be able to claim any compensation beyond the repayment of available funds, proportionally to sums initially paid, after deduction of all expenses made. Exhibitors explicitly agree that they shall, for whatever reason, take no action whatsoever against the Organisation of FIF.

In addition, the Organisation reserves the right to give rulings on all cases that are not covered in these Terms and Conditions. In this respect, it may make all necessary amendments or additions to these Terms and Conditions. Such amendments and additions shall enter into force immediately.

By signing the exhibitor agreement / registration form, the exhibitor declares his full adherence to the provisions contained herein. All circulars sent subsequently to exhibitors are integral parts of these Terms and Conditions. Association of the International Finance Forum
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www.fif-alger.com